

Minutes of the Grinnell City Council Meeting Tuesday, July 6, 2004

The City Council of the City of Grinnell met in regular session in the Council Chambers of the Grinnell Community Center, 927 4th Avenue, Grinnell, Iowa, at 7:00 p.m., Tuesday, July 6, 2004. Mayor Canfield presided.

Roll Call: PRESENT: Wilson, McNaul, Witt, White, Worley. ABSENT: Elliott.

PERFECTING AND APPROVAL OF AGENDA:

Moved by WHITE, second by MCNAUL, to approve the Agenda and the Consent Agenda as printed. Roll Call Vote: Ayes: White, McNaul, Witt, Wilson, Worley. Motion carried.

CONSENT AGENDA:

- o Previous minutes as drafted from the Monday, June 21, 2004 Regular Session.
- o Approval of the Class LC Liquor License Renewal for Bowladrome, Inc., 915 State Street.

APPROVAL OF CLAIMS:

Moved by WHITE, second by MCNAUL, to pay all bills where funds are available. Roll Call: Ayes: White, McNaul, Wilson, Worley, Witt. Motion carried.

COMMUNICATIONS:

- I. Correspondence received from Mediacom.
- II. Iowa Department of Economic Development: Award of a RACI Grant. Menner reviewed the grant which will be used to fund \$10,000.00 for the Strand Theatre project.
- III. Proclamation from the Mayor in regard to the National Night Out.

OLD BUSINESS:

- I. Report from the Planning Committee.
 - o Discussion in regard to the proposed construction of a cellular tower at the Public Safety Building.

Worley reviewed the request by Brooklyn Mutual Telephone to construct a cellular tower at the Public Safety Building. Worley invited Jan Anderson – Water Resources Director – to speak in regard to the placement of equipment on the water tower. Anderson reviewed the construction of the existing tower and the additional cost (\$5,000 - \$8,000 per year) the city would incur by putting the equipment on the tower. He felt that the size of the lot would not facilitate the structure that would be required to house the equipment at the base of the tower. Anderson also felt that the addition of a structure to the base of the tower will impede the ability of the workers to annually maintain the tower. Anderson felt very strongly that the tower was not designed to hold that type of equipment. He would research, if needed, the cost for improvements the water tower would need to be able to withstand the addition of the equipment.

Worley explained the committee had reviewed a number of points in regard to the construction of the new cellular tower. State and city zoning regulation do not restrict the placement of a tower in residential districts. Worley discussed the offer from Brooklyn Mutual Telephone Company to allow the city to place equipment on the tower at no cost.

Moved by WORLEY, second by MCNAUL, to request city staff to prepare an agreement to allow the construction of the cellular tower, capping the height at 150', on the Public Safety Building property for further committee review.

Wilson questioned if the committee had considered this construction would impact the new public safety building and if both structures could fit on the site. Wilson understands the need for the tower and the need to improve communications. He felt the tower could be located at another site and the city's equipment could still be placed on it. He did not feel the council is ready to consider a plan incorporating the tower on the Public Safety Building site. Wilson requested further committee discussion.

White felt that financially, this proposal presents and opportunity to save funds through this partnership. He continued that the new tower can be worked around in the future as the new Public Safety Building is designed. The savings and the improvement to police and fire communications will be a win-win situation for the citizens of Grinnell.

Wilson was concerned that the savings provided by constructing the tower on the public safety site could very easily be lost in the event the city is forced to relocate the construction of the new building because the space on the lot becomes limited.

Behrens suggested including a provision in the agreement requiring the movement of the building at the base of the tower if needed due to the construction of the new Public Safety Building.

Roll Call Vote: Ayes: Worley, McNaul, White, Wilson, Witt. Motion carried.

- Recommendation in regard to the economic development organization.

Worley invited individuals involved with the development of the new economic development organization to comment. The individuals present stated they were available to answer questions if needed, however had no further comment at that time.

Moved by WORLEY, second by WHITE, to accept the arrangement of the new economic development organization and authorizing up to \$60,000.00 of city funding to support the organization in addition to necessary in-kind funding. Roll Call Vote: Worley, White, Wilson, Witt, McNaul. Motion carried.

- Recommendation in regard to the proposed engineering agreement with Veenstra and Kimm in regard to the Central Business District.

Moved by WORLEY, second by WITT, to approve and fund the proposed engineering agreement with Veenstra and Kimm in regard to the Central Business District. Roll Call Vote: Ayes: Worley, Witt, Wilson, McNaul, White. Motion carried.

Worley updated the Council of the work completed by the Downtown Task Force. The task force has recommended changing the downtown traffic pattern from one way to two way. Wilson commented on the concern expressed to him in regard to pedestrian traffic. He felt that safety of pedestrians has been given great consideration throughout this process. McNaul feels this change will be appreciated by out of town traffic.

Moved by WORLEY, second by MCNAUL, to change the downtown traffic pattern from one way traffic to two way traffic. Roll Call Vote: Ayes: Worley, McNaul, Witt, Wilson, White. Motion carried.

- Recommendation in regard to the request from the Iowa Transportation Museum for waiver of the building permit fees.

Moved by WORLEY, second by WITT, to waive the building permit fees for the Iowa Transportation Museum. Roll Call Vote: Ayes: Worley, Witt, White, McNaul, Wilson. Motion carried.

- Discussion in regard to the Strand Theater and the sign ordinance.

Worley noted this item is still under review.

II. Report from Public Works & Grounds Committee.

McNaul noted the committee is still reviewing the ordinance proposed for addressing the planting of trees in the right of way. No action was taken on this item.

- Consideration for scheduling a meeting in regard to the Commercial Solid Waste Study and Compost Site.

McNaul informed the council that the meeting will be during the week of the July 17th however, will not be officially scheduled until all committee members have been contacted.

- Discussion with Dr. David Stoakes in regard to the proposed agreement for the Grinnell Newburg School District use of the Municipal Swimming Pool parking lot.

McNaul reviewed the previously approved the lease and requests that have been made by the school district since it was approved. The city will have a formal lease with the district, reviewed annually, the city will not charge for the use of the lot, however the school will lease the spaces. The revenue made by the school for the permits will be used for student activities.

Moved by MCNAUL, second by WHITE, to approve the changes to the lease agreement. Roll Call Vote: Ayes: McNaul, White, Wilson, Worley, Witt. Motion carried.

- Recommendation in regard to the proposed contract for the Theater Technician.

Moved by MCNAUL, second by WITT, to approve the contract with Mike Hunter for the Theater Technician Position. Roll Call Vote: Ayes: McNaul, Witt, Worley, Wilson, White. Motion carried.

- Recommendation in regard to the pay request for Brooker Corporation of Newton for the 2004 Veteran's Memorial Building Chiller Replacement Project. (RESOLUTION NO. 2683)

Moved by MCNAUL, second by WITT, to approve and adopt Resolution No. 2683: Roll Call Vote: Ayes: McNaul, Witt, Wilson White, Worley. Motion carried.

- Recommendation in regard to the request by the Downtown Business District for the use of Main Street for a fundraiser.

Moved by MCNAUL, second by WITT, to block Main Street from 4th to 5th Avenue from 2:00 pm to 8:00 pm on Saturday, July 24, 2004. Roll Call Vote: Ayes: McNaul, Witt, White, Worley, Wilson. Motion carried.

- Recommendation in regard to the application to perform work within state highway right of way submitted by the City of Grinnell and the IDNR Construction Permit application in regard to the Farmhand Lift Station.

Moved by MCNAUL, second by WHITE to approve the application to perform work within state highway right of way submitted by the City of Grinnell and the IDNR Construction Permit application in regard to the Farmhand Lift Station. Roll Call Vote: Ayes: McNaul, White, Wilson, Worley, Witt. Motion carried.

- Recommendation in regard to the application to perform work within state highway right of way submitted by Gordon VanDonselaar the purpose of widening a driveway entrance.

McNaul reviewed the application. This widening of the driveway will be at VanDonselaar's cost and the city will only approve the application if the driveway is paved.

Moved by MCNAUL, second by WHITE, to approve the permit with the above stated stipulations. Roll Call Vote: Ayes: McNaul, White, Wilson, Witt, Worley. Motion carried.

- Recommendation in regard to the application for the South Highway 146 Water Main Extension Stormwater NPDES Permit.

Moved by MCNAUL, second by WITT, to approve the application for the South Highway 146 Water Main Extension Stormwater NPDES Permit. Roll Call Vote: Ayes: McNaul, Witt, Worley, Wilson, White. Motion carried.

III. Report from the Finance Committee.

- Review of the proposed FY 2005 Capital Loan Note issuance.

White reviewed the changes in the allocation of the Capital Loan Note issuance. These changes include allocating funds for books for the library and an archiving equipment for city hall.

Moved by WHITE, second by WTT, to approve the modified funding allocation. Roll Call Vote: Ayes: White, Witt, Worley, Wilson, McNaul. Motion carried.

- Recommendation in regard to the resignation of the Program Director of Get-12/Assistant Recreation Director/Volunteer Coordinator for the Mayor's Art Gallery Committee.

White commented that the committee had reviewed the resignation of Tracy Rosburg as the Program Director of Get-12/Assistant Recreation Director/Volunteer Coordinator for the Mayor's Art Gallery Committee.

- Recommendation in regard the request for sponsorship and extension of liability coverage to the Billy C. Robinson Open House at the Grinnell Regional Airport on October 2, 2004.

Moved by WHITE, second by WITT, to approve the request for sponsorship and extension of liability coverage to the Billy C. Robinson Open House at the Grinnell Regional Airport on October 2, 2004. Roll Call Vote: Ayes: White, Witt, Wilson, Worley, McNaul. Motion carried.

- Review of the proposed changes to the personnel policy. (RESOLUTION NO. 2684)

Moved by WHITE, second by WORLEY to approve and adopt Resolution No. 2684 " Roll Call Vote: Ayes: White, Worley, Witt, McNaul, Wilson. Motion carried.

- Discussion in regard to the Forbes Fund.

White briefly reviewed the fund and that the city will be updating the policies in regard to the management of the fund. Mayor Canfield noted the funds would not be dispersed without proper approval and authorization.

- Discussion in regard to commercial tax incentives.

White reviewed that commercial tax incentives are under review and the committee will report on this item at a later date.

- Recommendation in regard to the proposed lease agreement with the Poweshiek County Board of Supervisors for the purpose of the Poweshiek County Juvenile Probation Officer.

Moved by WHITE, second by MCNAUL, to approve the contract as proposed. Roll Call Vote: Ayes: White, McNaul, Wilson, Worley, Witt. Motion carried.

- Approval of the Campbell Fund requests.

The requests were approved as presented.

IV. Report from the Public Safety Committee.

- Recommendation in regard to the number of volunteer firefighters.

Wilson reviewed the staffing of the volunteers for the fire department. A cap had previously been established limiting staff to 21 volunteers. The committee agreed with the request of the department to raise the number of volunteers to 31.

Moved by WILSON, second by WITT, to set the number of volunteers for the fire department at 31 members.

Worley clarified that this cap in staff not a mandatory staffing number that the city must recruit.

Roll Call Vote: Ayes: Wilson, Witt, Worley, White, McNaul. Motion carried.

VI. Appointment to Boards and Commissions with City Council Approval.

- Confirm Arbor Lake Committee membership.

This item was tabled for the next meeting, no action was taken.

NEW BUSINESS:

The City Council scheduled public hearings on the following items:

Moved by MCNAUL, second by WHITE, to schedule a public hearing for the purpose of reviewing plans, specifications, and proposed form of contract for improvements and work incidental thereto for the Weirs and Baffles Project at the Waste Water Treatment Plant in the City of Grinnell, Iowa for Monday August 2, 2004 at 7:00 pm. Bids will be accepted until Friday, July 30, 2004 at 9:30 am. Roll Call Vote: Ayes: McNaul, White, Wilson, Worley, Witt. Motion carried.

Moved by WHITE, second by WORLEY, to schedule a public hearing for the purpose of reviewing plans, specifications, and proposed form of contract for improvements and work incidental thereto for the south Highway 146 Water Main Construction Project in the City of Grinnell, Iowa for Monday August 2, 2004 at 7:00 pm. Bids will be accepted until Thursday, July 29, 2004 at 2:00 pm. Roll Call Vote: Ayes: White, Worley, Witt, Wilson, McNaul. Motion carried. Behrens noted that until the annexation, development agreement, and plat are approved the contract will not be awarded.

Moved by WHITE, second by MCNAUL to schedule a public hearing for the purpose of reviewing plans, specifications, and proposed form of contract for improvements and work incidental thereto for the replacement of the Farmhand Liftstation in the City of Grinnell, Iowa for Monday August 2, 2004 at 7:00 pm. Bids will be accepted until Thursday, July 29, 2004 at 1:30 p.m. Roll Call Vote: Ayes: White, McNaul, Witt, Worley, Wilson. Motion carried.

Moved by WORLEY, second by MCNAUL, to schedule a public hearing for the purpose of reviewing plans, specifications, and proposed form of contract for improvements and work incidental thereto for the Arbor Lake Storm Water Separators Project in

the City of Grinnell, Iowa for Monday August 2, 2004 at 7:00 pm. Bids will be accepted until Friday, July 30, 2004 at 9:00 am. Roll Call Vote: Ayes: Worley, McNaul, Witt, Wilson, White. Motion carried.

Moved by WHITE, second by WITT, to schedule a public hearing for the purpose of issuing General Corporate Purpose Capital Loan Notes for Monday, July 19, 2004 at 7:00 pm. Roll Call Vote: Ayes: White, Witt, McNaul, Wilson, Worley. Motion carried.

Moved by WHITE, second by WITT, to schedule a public hearing for the purpose of issuing Essential Corporate Purpose Capital Loan Notes for Monday, July 19, 2004 at 7:00 pm. Roll Call Vote: Ayes: White, Witt, Worley, Wilson, McNaul. Motion carried.

FINAL READING OF THE ORDINANCES:

Moved by WORLEY, second by WITT, to conduct the final reading of Ordinance No. 1233: "AN ORDINANCE AMENDING THE "MUNICIPAL CODE OF THE CITY OF GRINNELL, IOWA BY AMENDING PROVISIONS PERTAINING TO CHAPTER 13, SECTION 13-506 (Four way intersections,) Section 13-507 (Additional stop intersections,) and 13-507.1 (Yield intersections.)" Roll Call Vote: Ayes: Worley, Witt, White, Wilson, McNaul. Motion carried.

Moved by WHITE, second by WORLEY, to conduct the final reading of Ordinance No. 1234: "AN ORDINANCE AMENDING THE "MUNICIPAL CODE OF THE CITY OF GRINNELL, IOWA BY AMENDING PROVISIONS PERTAINING TO CHAPTER 17, SECTION 17-87 (RENAISSANCE – Limit of Article.)" Roll Call Vote: Ayes: White, Worley, McNaul, Witt, Wilson. Motion carried.

APPROVAL AND ADOPTION OF THE RESOLUTIONS:

Moved by WORLEY, second by MCNAUL, to approve and adopt Resolution 2685: "A RESOLUTION TO APPROVE IMPROVEMENT PROJECTS AS SUBMITTED FOR PROPERTY AND REQUEST TAX EXEMPTION FOR THIS IMPROVEMENT ACCORDING TO CHAPTER 404 OF THE STATE CODE (Rick and Mary Kading, 309 6th Avenue West.)" Roll Call Vote: Ayes: Worley, McNaul, Witt, Wilson, White. Motion carried.

Moved by WORLEY, second by MCNAUL to approve and adopt Resolution 2686: "A RESOLUTION TO APPROVE IMPROVEMENT PROJECTS AS SUBMITTED FOR PROPERTY AND REQUEST TAX EXEMPTION FOR THIS IMPROVEMENT ACCORDING TO CHAPTER 404 OF THE STATE CODE (Rick and Mary Kading, 501-519 Washington Avenue)" Roll Call Vote: Ayes: Worley, McNaul, White, Wilson, Witt. Motion carried.

Moved by MCNAUL, second by WORLEY, to approve and adopt Resolution 2687: "A RESOLUTION SETTING SALARY AND BENEFITS FOR NON-BARGAINING UNIT AND SUPERVISORY PERSONNEL FOR THE CITY OF GRINNELL, IOWA FOR FY 2004-2005." Roll Call Vote: Ayes: McNaul, Worley, White, Wilson, Witt. Motion carried.

INQUIRIES: None.

ADJOURN:

Moved by MCNAUL, second by WORLEY, to adjourn this regular session of the Grinnell City Council. Vote: (5) ayes, motion carried.

ATTEST:

Gordon Canfield, Mayor

Cassandra R. Hage, City Clerk